

POSTAL REGISTRATION

Print this registration form out and send it to us. We will contact you within a week to confirm your place on the course. An invoice will be sent, which needs to be paid within 10 days.

Early registration is essential. If we have not received enough enrolments 21 days in advance of the course, we will cancel that course. Full refunds will be made if this happens.

Late registrations are sometimes possible right up to the last minute. Contact us by phone or e-mail if you want to enquire about places on a course. Phone **0800 701 107** or email info@learningstaircase.co.nz

Registration Form

Select which course you want to attend:*

- Steps Training Course - Stage 1
- Steps Training Course - Stage 2
- Understanding Dyslexia Course
- Assessment Course
- Introduction to Lucid assessment

Mandatory fields are marked (*)

Course Date:*

Course time:*

Name:*

Position:

Name2:

Position2:

Name3:

Position3:

Name4:

Position4:

Name5:

Position5:

*** If you have more than 5 wishing to attend the course, please contact us (0800 701 107) ***

School:

School Address:

Your Phone:*

Your Email:*

Office Email for Invoicing:*

Total Cost:*

Withdrawals from a course

If you need to withdraw from a course, a full refund will be made, providing that we have at least 7 days notice. If a withdrawal is made within 7 days due to unavoidable circumstances, a refund may be made, minus an administration fee of 25% of the course fee. This applies to non-attendance on a course. Enrolment on a course constitutes acceptance of this policy.

General

Catering arrangements will vary according to course length and location. Please read the course details carefully. Please let us know when you enroll if you have special dietary requirements. Weird and wonderful requirements may involve an extra cost, but we will let you know if this is the case!